CILT(UK)
Level 3 Certificate of Professional Competence for Transport Managers (Road Haulage)

Examination Summary October 2023

1. Introduction

The purpose of this document is to provide Learning Partners with feedback on the performance of candidates in the October 2023 examination.

It will begin by providing pass rates for both papers and then it will highlight certain assessment criteria from Paper 1 that Learners may benefit from studying further. This is followed by an overview of the assessment criteria tested in the Paper 2 Case Study Assessment and indicate general performance. This report should assist tutors in understanding areas where Learners may not have performed well and may have had difficulties in answering questions and the areas where more guidance is required.

Used in conjunction with the Learner Mark Summary, which is issued with results, Learning Partners should be able to understand how Learners performed in specific areas of the syllabus.

The questions and mark schemes for CILT(UK) assessments are not published as questions may be used in future assessments. Sample questions have been provided to Learning Partners.

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2.Feedback on Learner performance

Exam series	Pass rate
October 2023 Paper 1	**67%**
October 2023 Paper 2	**69%**

The case study used for this assessment was **Fast Food Haulage Ltd**

General Feedback

The case study provides information to enable Learners to answer the questions accurately. Further information is given in additional scenarios relevant to specific questions.

Four terms are used in the assessment criteria, each with a description of knowledge and competency expectation:

Identify	To give reference to an item, which could be its name or title. *NB*: normally a word or phrase will be sufficient, provided the reference is clear
Outline	To indicate the principal features or different parts of. *NB*: an exhaustive description is not required. What is sought is a brief summary of the major aspects of whatever is stated in the question
Describe	To give a detailed written account of the distinctive features of a subject. The account should be factual, without any attempt to explain. When describing a subject (or object) a test of sufficient detail would be that another person would be able to visualise what you are describing
Explain	To provide an understanding. To make an idea or relationship clear. *NB*: this command word is testing the Learner's ability to know or understand why or how something happens. It is often associated with the words 'how' or 'why'

For questions where Learners are asked to '**calculate**', they will be told to clearly indicate each cost they are calculating and show all their working. It is beneficial for Learners to provide as much information as they can on how they have worked out their answers as marks can be allocated for correct formulas and calculations even if the resultant answers are incorrect.

Learners should ensure they read and interpret the questions presented carefully to make sure that they answer the question element in the right way. As this is an open book examination, Learners should be reminded not to utilise the information in their materials in a direct fashion as some have been found to have answered what they thought the question would ask as opposed to the actual question. Therefore, it is imperative that Learners demonstrate an ability to apply the content they have learned to the circumstances they are presented with in the case study and scenarios.

Suggested sources of information:

Driver and Vehicle Standards Agency. (2020) Guide to Maintaining Roadworthiness [online] Available from:

Guide to maintaining roadworthiness: commercial goods and passenger carrying vehicles (publishing.service.gov.uk)

Lowe, D., (2022). *Lowe's Transport Manager's and Operator's Handbook*. London: Kogan Page

www.gov.uk

www.hse.gov.uk

Paper 1

Learners may benefit from further study on the following assessment criteria:

	Assessment Criteria	Indicative Content
AC16.1	Outline the traffic regulations in the UK for both road and types of vehicle, including offences and penalties	Offences under the Road Traffic Act. Motorway speed limits and non-motorway speed limits. Penalties. Parking restrictions. Clearways motorway and bus lanes. Obstruction loading and unloading restrictions. Restrictions on the use of goods vehicles. Night Parking. Red Routes. Road markings and signs.

Paper 2

These question elements focused on RHM2 Managing Drivers, RHM3 Managing Compliance and Risk and RHM4 Managing Transport Operations:

Q1a.   AC9.2 Describe the criteria that must be met and the undertakings that must be given when applying for all types of operator licence - 6 marks

Marks achieved ranged from: 0 – 6

Based on the case study and given scenario, Learners were asked to identify and explain requirements for appointing an external Transport Manager.

Learner responses that scored higher marks showed understanding of the requirements for appointing a Transport Manager, and referred to the restrictions placed on external Transport Managers in relation to the case study and given scenario.

Where lower marks were achieved, Learners focused on the responsibilities of a Transport Manager once employed rather than the requirements for appointment.

Q1b.   AC18.2 Describe the benefits and requirements of electronic data transmission in road transport - 6 marks

Marks achieved ranged from: 0 – 6

Learners were asked to identify and explain IT systems/software and mobile apps that make operational improvements, monitor driver activities and manage costs.

Most Learners achieved good marks, demonstrating an up-to-date awareness of current systems/software and mobile apps, relating these to the case study and given scenario.

Where lower marks were achieved, Learners lacked understanding of how these technologies could benefit the operator.

Q1c.   AC7.3 Describe how to effectively monitor and manage driver workforce compliance to all relevant licensing requirements - 8 marks

Marks achieved ranged from: 0 – 8

Learners were asked to identify and explain key checks that must be made before a potential driver can drive a vehicle as part of the recruitment process and their subsequent employment.

Learners were able to achieve high marks on this question, with good knowledge of the thorough checks required for recruiting and employing drivers.

Where lower marks were achieved, Learners did not seem to understand the reasons for the checks that have to be carried out when employing drivers.

These question elements focused on RHM2 Managing Drivers and RHM3 Managing Compliance and Risk:

Q2a.   AC12.5 Explain how you would construct an evaluate an effective and compliant maintenance plan of a given company or organisation – 4 marks

Marks achieved ranged from: 0 – 4

Based on the case study and given scenario, Learners were asked to identify and explain DVSA requirements for a maintenance facility.

Most marks were gained by Learner responses that reflected the DVSA requirements and the necessary equipment for effective maintenance.

Where lower marks were achieved, Learners focused on the checks that should be carried out rather than the requirements of a facility.

Q2b. AC12.5 Explain how you would construct an evaluate an effective and compliant maintenance plan of a given company or organisation – 8 marks

Marks achieved ranged from: 0 – 8

Based on the given information, Learners were asked to identify and explain incorrect information in a maintenance plan.

Many Learners achieved good marks, demonstrating their knowledge of the legal requirements for MOTs and other testing.

Where lower marks were achieved, Learners did not refer to the given information correctly or lacked understanding of testing timeframes.

Q2c. AC8.4 Explain appropriate systems and processes for ensuring compliance with regulations considering record keeping, organisational compliance and impacts of non-compliance ensuring an informed workforce – 8 marks

Marks achieved ranged from: 0 – 8

Based on the scenario, Learners were asked to identify and explain consequences of an MOT failure.

Learners generally responded well to this question, referring to the case study and scenario to apply their knowledge of potential consequences for the operator.

Where lower marks were achieved, Learners showed limited awareness of the impact of a failed MOT for the operator.

These question elements focused on RHM2 Managing Drivers and RHM4 Managing Transport Operations:

Q3a. AC24.2 Describe the security procedures and policies involved with border crossing formalities – 2 marks

Marks achieved ranged from: 0 – 2

Based on the scenario, Learners were asked to identify and explain a preventative measure for unauthorised access by clandestine entrants.

Many Learners were able to attempt this question successfully, recognising the importance of undertaking the preventative measure they identified.

Where lower marks were achieved, Learners did not refer their answer to the case study or scenario.

Q3b. AC20.1 Explain how you would calculate and prepare costs to operate to ensure correct pricing in the context of a transport operation and outline the value of a vehicle costing system – 8 marks

Marks achieved ranged from: 0 – 8

Based on the scenario and given information, Learners were required to calculate the total cost and cost per pallet of a round trip delivery.

Learner answers that scored high marks clearly indicated each cost they were calculating and showed their working.

Where lower marks were achieved, Learners included costs that were not necessary or were able to calculate some costs but did not take these further for the full costing.

Q3c. AC8.2 Explain how to compile and evaluate schedules for drivers – 10 marks

Marks achieved ranged from: 0 – 10

Based on the scenario and given information, Learners were required to create a schedule for a regular set route.

Learner responses that gained most marks created a correctly timed and compliant schedule for a driver.

Where lower marks were achieved, Learners gave inaccurate times, incorrect modes or did not apply regulatory requirements correctly. Marks are not awarded once a schedule becomes non-compliant.