

Learner Journey for Online Assessment

This guide will help familiarise yourself with the assessment platform where you will be taking your assessment

Copy and paste the following URL into your browser and watch the online video and download and install the secure browser onto your device following the instructions onscreen– this is a generic video and the examples given are generic.

cilt.remoteproctor.com

The rest of this guide gives examples of what you will see and need to do to access your CILT assessment on the day

The process is straightforward, however to give a greater level of detail if required we have laid out each step in detail below.

- 1. Launch secure browser
- 2. Select Chartered Institute of Logistics and Transport from the top drop down list.

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	Evan Information					
*Pick Your Exam Teacher/Sponsor or Course	The Chartered Institute of Logistics and Transport (UK)	•				
*Pick Your Exam	Pick Your Exam Pick Your Exam	•				
lf you cannot find your organization, teacher, c	N Passenger Transport Paper 1 Passenger Transport Paper 2 Road Haulage Paper 1 Road Haulage Paper 2	ition.				

3. Select the exam to be taken from the bottom drop down list.

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	Exam Information	
	*Pick Your Exam Teacher/Sponsor or Course: The Chartered Institute of Logistics and Transport (UK) •	
	*Pick Your Exam: Passenger Transport Paper 1	
	If you cannot find your organization, teacher, course or exam in the above dropdowns, please contact your organization.	
	TEST TAKER INFORMATION	
	Collecting test taker's information for the purpose of performing video review.	
	NOTE: You must enter your First and Last Names EXACTLY as they appear on the ID you intend to use so you won't be flagged for your name not matching the ID Photo provided.	
	*First Name:	
	*Email: Phone No:	
	Your phone number will be only used to contact you for support.	
	Next	
1		

4. Note the Pre-Exam guidance and click next

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	PRE-EXAM ADVISORY		
	The RPNow system records the following throughout your entire exam experience:		
	Desktop (includes any applications or websites you open) Webcam (any activity in the room) Microphone (any sounds in the room)		
	In addition		
	 You "must" provide a clear photo of your ID And unless otherwise stated by your instructor, you must "not" browse the web or your local computer 		
	Please follow your exam rules to avoid possible sanctions!		
	NOTE: After completing your exam, you must close the RPNow software to end the recording!		

5. Click Next

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	····Customer Communication····					
	Best of luck on your exams!!!					
	Next					

6. The system will detect if there are any problems with the setup such as additional software running or multiple monitors which are not permitted. If this is detected you will need to rectify any errors by ensuring the number of monitors is as expected and terminate any not permitted software applications and then recheck

A Security Check					
System Requirements					
Requirement	Status	Action Required			
Number of allowed monitors during session: 1	× fail	Number of Monitors Detected: 3. Action required			
No prohibited applications or processes during session	× fail	Please close the following prohibited applications: MS Word Terminate This Application			
Quit Recheck					

7. Once rectified click next to continue the check-in process

System Requirements					
Requirement	Status	Action Required			
Number of allowed monitors during session: 1	∨ pass	Number of Monitors Detected: 1. No action required			
No prohibited applications or processes during session	v pass	None			
Quit Next					

8. When prompted provide a photograph of a piece of photo id, such as driving licence or passport. Confirm phot when prompted

	Take ID Photo	O Record Room Scan	O Take User Photo	О Enter Ехвт	
ID Photo Please positio readable.	Instructions on your ID in the center of the	frame, then click the 'Take ID Pl	hoto' button. Verify that your It	D photo is	
Warning: Please i	do not provide a military ID during this	step as federal law prohibits the copying	erf such ID's: University Andrew Haste Online Student 2015		
		Take ID	Photo		

9. Click start room scan and take a scan of the room where you are taking your exam to show that there are no prohibited items. Confirm the room scan when prompted



10. Take a photo of yourself. Confirm photo when prompted



11. The browser will then redirect you to the test area. Enter username and password as provided.



12. Select your exam from the catalogue

Vit P35 Accure Browser 1.1.5 File View PSI D Z - Record and Review		- Contact Support	Shortcut Keys	- a ×
	A Constraint and a Cons	CILTCandidate001 -		
	Welcome CILTCandidate001	Here is your assigned content.		
	All	Search content Search		
	E CILT Demo	~		
	CLIT Level 1 Award Unit M2 Exam EEST REDUCT 35 %, 11/06/2020, 12:55 LAST REDUCT OK 22/07/2020, 15:15	FAILED VIEW RESLIETS		
	Level 3 CPC Part 8	UNDER REVIEW VIEW RESULTS		
	@2000 PS/			

13. Click start to take your exam.

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File Vew psi Z - Record and Review			- + 1005	Contact Support	Shortcut Keys	
	Image: Second	ndistan001 vel 3 CPC Road stallage CPC - Road I laulage Dam Paper 2 - Part B = Vou may change a submitted answer ns ns later ht ble end result	You may suspend this test	Stort Cancel NO Cut-off Score		
	©2020 PSI					

When you have completed the exam, a results page will be displayed. You may now close the browser. Your exam will be saved and your Webcam and screen recording will be submitted for review by the invigilators.

Your results will be issued via your Study Centre approximately 6 weeks after the exam date.

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	Catalogue + Level 3 CPC Puri 8 + Result	Result					
	Level 3 CPC Part B				-		
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	Preliminary s	core, questions still need manual review	L				